

BYLAWS and STANDING RULES for The MINNESOTA NORTH STAR GAY RODEO ASSOCIATION

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ARTICLE I. ASSOCIATION NAME

A nonprofit corporation duly organized under Minnesota Statutes, Chapter 317a and laws amendatory here of and supplementary there to. The name of this organization shall be the Minnesota North Star Gay Rodeo Association, Inc. herein referred to as the NSGRA.

ARTICLE II. MISSION

The mission of NSGRA is to operate as a non-profit organization assisting local communities and charities through support, education, and fundraisers while providing a friendly environment for all persons to participate in and learn about western lifestyles and skills.

ARTICLE III. PURPOSES AND OBJECTIVES

The purposes and objectives for which the corporation is organized and the nature of the business to be carried out by it are as follows:

- To operate under the rules set forth under section 501(c) 3 of the Internal Revenue Service.
- To provide opportunities for all interested members of the community to learn about western lifestyles and skills. (i.e. horsemanship, western dance, roping, rodeo, etc)
- To provide prejudice-free opportunities for the entire community to participate in western oriented events.
- To establish a base organization in which members can collectively socialize and work together.
- To promote and support other gay rodeos or gay western related events.
- To support and promote local communities and charities operating under section 501(c) 3 of the Internal Revenue Service through fundraising, awareness, education, and physical support.

No part of the net earnings of this corporation shall insure the benefit of, or be distributed to its members, trustees, officers, or other private persons, except that the corporation shall be authorized

and empowered to provide reimbursement for funds expended on behalf of the corporation, compensation for services rendered, and to make payments and distributions in furtherance of the purposes set forth in Article III hereof.

No subpart of the activities of the corporation shall be to carry on propaganda, or otherwise attempt to influence legislation, and the association shall not participate in, or intervene in any political campaign on behalf of any candidate for public office. This includes the publishing or distribution of statements.

ARTICLE IV. OFFICES

- **Section I.** Principal offices shall be located in the St Paul/Minneapolis, Minnesota, and metropolitan area.
- **Section II.** The corporation may also have additional offices at such other places, both within and without of the state of Minnesota, as the Board of Directors may, from time to time, determine or the needs of the business of the corporation may require.

ARTICLE V. MEMBERSHIP

Membership shall be open only to natural persons.

- **Section I. Individual Membership**
 - Individual.
 - Any individual paying annual membership dues as established by the general membership.
 - An active membership application must be completed and submitted with annual membership dues.
 - May participate in any and organizational matters.
 - Shall have one vote at membership meetings.
 - Membership year begins January 1st- December 31st (Upon resolution all membership from the 2022-2023 will be extend until Dec. 31st)
- **Section II. Chapter Membership Organization**
 - Our Chapters' Chapter status may be granted by the Board of Directors and approved by the general membership when:
 - The chapter's geographic location would allow it to provide service and support to a segment of the LGBTQIA+ community which otherwise would be unable to participate.
 - The chapter's stated goals, purposes, and bylaws are in concurrence with NSGRA's bylaws.
 - The chapter can maintain a minimum membership of ten (10) individuals.
 - The chapter organization must adhere to all standing rules of NSGRA.
- **Section III. Application Fees & Dues**
 - Dues shall be established by the general membership.
 - Suspension and termination of membership for nonpayment of dues, shall be transferred to non- member file after 30 days.
 - Membership dues due on January 1st

- **Section IV. Obligations.**
 - No member shall bind this corporation through joining, representing, or affiliation with any other organization, without the prior approval of the Board of Directors.
- **Section V. Liability Waiver and Insurance.**
 - This organization assumes no responsibility and the enactment of the waiver procedure shall endure.

ARTICLE VI -- MEMBERSHIP MEETINGS

Section I. Time and place

Regular or special meetings, if any, shall be held on the day or date and at the time and place fixed by the Board of Directors. Regular or special meetings may be requested by two or more members in accordance with Section 317A of the Minnesota Statutes.

Section II. Notice of Meetings

Notice of all meetings of members shall be given to every member entitled to vote, except where the meeting is an adjourned meeting and the date, time and place of the meeting were announced at the time of adjournment. The notice shall be given at least fifteen (15) days before the date of the meeting and not more than sixty (60) days before the date of the meeting. Notice can be giving via Email, Phone, or US Postal Service. The notice shall contain the date, time and place of the meeting and other information required by Chapter 317A of the Minnesota Statutes and any other information necessary or desirable by the Board or any other person or persons calling the meeting.

Section III. Waiver of Notice

A director or member may make written waiver of notice of a meeting. The waiver shall be made to the Secretary and appearance at a meeting is deemed a waiver unless it is solely for the purpose of asserting the illegality of the meeting.

Section IV. Quorum.

A quorum shall constitute ten percent of the voting membership, or 6 members, whichever is greater, present in person, on conference call/Telephone or whereby a meeting is by mail vote, 20 percent of the total voting membership. If a quorum is present when a duly called or held meeting is commenced, the members present may continue to transact business until adjournment even though the withdrawal of a number of members originally present leaves less than the number otherwise required for a quorum.

Section V. Annual Meeting

- A. The Annual Meeting shall be the first membership meeting of the fiscal year.
- B. The election of officers and standing committee chairpersons shall take place.
- C. With the favorable vote of two-thirds (2/3) of all the eligible voting members in attendance (Article IV), who have been duly registered, the membership may:
 1. Enact, repeal, or amend a bylaw.
 2. Amend the Articles of Incorporation.

3. Dissolve the corporation.

Section VI. Bylaw Amendment.

Bylaws can be amended by the favorable vote of two-thirds (2/3) of all the eligible voting members in attendance (Article IV), who have been duly registered, at the following times:

- A. At the Annual meeting or the March Membership meeting
- B. Proposed bylaw change(s) have to be presented to membership 30 days before the Annual or March meeting for review.
- C. Notification shall be made by:
 1. Announcement at the general membership meeting preceding the meeting where the bylaws change will be considered.

Section VII. Recording of Membership Meetings.

- B. If and when membership meetings are recorded there shall be an announcement at the beginning of the meeting.
- C. The purpose of the recording will be to assist the Secretary to verify what was said in the meeting when typing up the minutes for distribution to membership.
 1. The recording cannot be used for any legal proceedings, the recording are only to be used for accuracy purposes.
- D. The Secretary will save the recording on their computer for a period of 30 days after the meeting minutes have been approved by membership.
- E. Members will only be allowed to review the recording if there is a mistake in minutes that was distributed by the Secretary at the monthly meeting.
 1. Member must make this request within 48 hours after the minutes are presented to membership at the monthly meeting.
 - i. The Secretary may deny this request if it is for a simply grammar or spelling error.
 - ii. The Secretary may deny the request if the member did not ask for a correction during the monthly meeting.
 2. The member must request this in writing via email to the President and the Secretary.

Section VIII. Closed Meetings

- A. The President may call for a closed meeting at the close of the regular monthly meetings or an Emergency Board of Directors Meeting or Executive Board of Directors Meeting.
- B. The purpose of closed meeting are to discuss matters of personnel or sensitive nature.
 - a. If the personnel matter involves a member for a reason of cause that member will be invited to the closed session.
 - b. Other members maybe invited if the President deems it necessary for that member to be present at the closed meeting.
- C. Closed meetings are only for the Board of Directors.
- D. Closed meeting cannot be recorded.
- E. Closed meeting cannot be discussed with membership or non-membership until presented at the next monthly meeting if any action was taken at the closed meeting.
 - a. Only the President can present if any action was taken during the closed meeting.

ARTICLE VI -- BOARD OF DIRECTORS

The goal of this organization is to have equal or nearly equal representation of both men and women on the Board of Directors.

Section I. Qualification.

Those qualified to serve on the Board of Directors shall be members in good standing of the organization.

- A. Must have completed the responsibilities of any board or chair position they held previously.
- B. No more than one Board of Directors member may live or reside at the same address.
- C. Shall have no disciplinary action taken on the member wanting to be a board position within the last 3 years.
- D. To be eligible to be an Executive Board position, must have held a Chair Position or Royal Ambassador AND a member in good standing in the previous membership year. member must have attended the last 3 (three) previous meetings to the Annual Meeting.

Section II. Number, Election and Terms of Office.

- A. The Board of Directors shall be composed of:
 - a. President.
 - b. Vice President.
 - c. Secretary.
 - d. Treasurer.
 - e. Trustee.
 - f. Up to Six Standing Committee Chairpersons including but not limited to.
 - i. Rodeo Director.
 - ii. Membership
 - iii. Public Relations.
 - iv. Volunteer Coordinator
 - v. Sponsorships
- B. Election. Board Members will be elected as defined for each respective position in Articles VI, VII and VIII of these bylaws.
- C. Terms of Office:
 - a. Trustee's term of office will be for three (3) years in sync with the IGRA term,
 - b. Odd year elections: President/Treasurer(2-year term)
 - c. Even year elections: Vice President/Secretary (2-year term)
 - d. All other offices will be elected on an annual basis.
 - i. Rodeo Director will be elected upon Membership vote to host a rodeo at the Annual meeting.
- D. Year as defined for each respective position in Articles VI, VII and VIII of these bylaws.

Section III. Vacancies.

Vacancies on the Board of Directors will be filled as defined for each respective position in Articles VI, VII and VIII of these bylaws.

Section IV. Compensation.

No Board member shall receive compensation for Board services. Compensation shall not include reimbursement for expenses actually incurred as per diem in an amount not to exceed authorized per diem rates as set by the Board. Compensation for non-Board services shall require approval of a majority of the remaining Board members prior to payment for such services.

Section V. Board Meetings.

- A. Time and Place. Regular meetings of the Board shall be held monthly at any place within or without the State of Minnesota that the Board may select. If the Board fails to select a place for a meeting, the meeting shall be held at the location decided by the President. Special meetings of the Board shall be held at the request of any Board member, at any place the Board selects. All Board meetings shall be open to any member of the organization.
- B. Notice and Waiver of Notice. Notice of Board meetings shall be given 15 days in advance of the meeting date. Notice of an adjourned meeting need not be given other than by announcement at the meeting at which adjournment is taken. Notice of special meetings need not be given to members, and if no membership notice is given, announcement that such a meeting was held shall be given to all members upon notice of the next regular meeting. A director may waive notice of a meeting of the Board.
- C. Quorum. A majority of the Directors' currently holding office is a quorum for the transaction of business. A Director shall not appoint a personal proxy or vote by proxy.
- D. Agenda. Any member or individual wishing to address the Board must be placed on the agenda prior to the commencement of that meeting.

Section VI. Duties.

- A. General. The Directors duties shall include the management of the organization and they shall discharge their duties in good faith and with that diligence and care which an ordinarily prudent person in a like position would exercise under similar circumstances.
- B. Funds. The Board shall approve the Treasurer's report at a regular meeting on a monthly-basis. The funding of community organizations shall be determined by the general membership.
- C. Correspondence. One copy of all correspondence generated by any one person or group of people on behalf of or representing this organization shall be filed with the Secretary within 7 calendar days.

Section VII. Indemnification.

NSGRA shall indemnify and hold all Directors, Officers, committee chairpersons and committee members harmless from all liabilities, obligations, claims, causes of action, or expenses of any kind, including without limitation, attorney's fees that may arise or be incurred by them as a result of the performance of their duties for or on behalf of NSGRA, to the full extent allowed by the law.

ARTICLE VII -- OFFICERS

Section I. Election and Term of Office.

At the annual meeting the general membership shall elect a president, and a treasurer to serve for two year starting in an odd year, and vice-president and secretary to serve a two-year term starting in an even year. The person receiving a simple majority of votes cast will be elected. If no one receives a majority of the votes, a runoff election between the people receiving the two highest votes will be held. And shall be known as the Executive Board for the positions of President, Vice President, Secretary, Treasurer and Trustee.

A. President.

- a. Shall be the principal executive officer of the corporation.
- b. Shall supervise and control all the affairs of the corporation.
- c. Shall preside at all meetings of the general membership and Board of Directors.
- d. May sign as the duly authorized agent of the corporation and Board of Directors (certificates, contracts, and other agreements).
- e. May sign with any proper officer of the corporation authorized by the Board of Directors (checks, deeds, mortgages, and bonds).
- f. Shall appoint vacant BOD and chairpersons of special or temporary committees as necessary.
- g. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.
- h. Shall send out the Agenda prior to the Annual Meeting or Membership Meetings
- i. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups at the Board of Directors see fits to the mission of the NSGRA.
- j. Shall make an attempt to attend all fundraisers, but must attend at least 4 (four) events, and must attend Twin Cities Pride events.
- k. Serve a two-year term elected in an odd year.

B. Vice President.

- a. In the absence of the President, inability of the president to perform, refusal of the President to act, or at the direction of the President shall perform duties of the President.
- b. Shall appoint and supervise a Historical Committee and Pride Committee
- c. Shall supervise the Royalty Committee
 - i. Including the sign up of volunteers
- d. May sign with any proper officer of the corporation, authorized by the Board of Directors (checks, deeds, mortgages, and bonds)
- e. Plan and coordinate all dance tent entertainment and activities for the rodeo and Twin Cities Pride in cooperation with the Royalty Team.
- f. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups at the Board of Directors see fits to the mission of the NSGRA.
- g. Shall make an attempt to attend all fundraisers; but must attend at least 4 (four) events, and must attend Twin Cities Pride events.
- h. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.
- i. Coordinate, organize and participate in Grand Entry and Awards for the North Star Regional Rodeo.
- j. Will be all point person for fundraising
- k. Serve a two-year term elected in an even year.

C. **Secretary.**

- a. Shall keep or cause to be kept the minutes of general membership and Board of Directors meetings.
- b. Shall maintain minutes in one or more books provided for that purpose.
- c. Shall provide a hard or Electronic copy of the minutes, of the previous meeting, at each general membership and board of directors meeting.
- d. Shall be the custodian of corporate records and the corporate seal. This shall include one copy of all correspondence generated by any one person or group of people on behalf of or representing this organization. It is the responsibility of the person(s) generating the correspondence to forward a copy to the Secretary within 7 calendar days.
- e. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups at the Board of Directors see fits to the mission of the NSGRA.
- f. Shall make an attempt to attend all fundraisers, but must attend at least 4 (four) events, and must attend Twin Cities Pride events.
- g. Shall see that all special notices are duly given in accordance with the bylaws.
- h. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.
- i. Keep track of members attending any membership meetings and verify the voting status of the members signing in.
- i. Serve a two-year term elected in an even year.

D. **Treasurer.**

- a. Shall have charge, custody of and be responsible for all funds of the corporation.
- b. Shall receive and give receipts for the funds due and payable to the corporation.
- c. Shall deposit all such funds in the name of the corporation in such bank account(s), trust company(s), or other depository(s) as shall be selected in accordance with the bylaws.
- d. Shall make a full treasurer report and provide a hard or electronic copy of that report at each monthly general membership and Board of Directors meeting.
- e. May sign with any proper officer of the corporation authorized by the Board of Directors: Checks, Deeds, and Mortgages.
- f. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups at the Board of Directors see fits to the mission of the NSGRA.
- g. Shall make an attempt to attend all fundraisers.
- h. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.
- i. Plan and coordinate execution of all media correspondence, advertising, and press releases via radio, TV and newspapers.

E. **Section III. Vacancies.**

- a. Any vacancy of an Executive Board shall be filled by the President until filled by the general membership.
 - i. In the event of an executive board vacancy other than President the position will be voted on at the next general membership meeting after the vacancy.
 - ii. Secretary must notify membership within 5 days of executive board vacancy.

- iii. Still must meet the qualifications of a board member.
- b. In the event of the loss of a chair the executive board has the right to appoint a member immediately.

ARTICLE VIII. TRUSTEE

Section I. Election and Term of Office.

The Trustee shall be elected by the Board of Directors and will serve a three-year term as defined by IGRA Bylaws. Election will take place every 3 years at the December membership meeting, or as needed to fill vacancies.

- A. NSGRA will follow IGRA directive as to date and term cycles for our Trustee position.

Section II. Duties.

- A. Represent NSGRA on the IGRA Board of Trustees.
- B. Forward minutes of all IGRA Board meetings and all IGRA financial reports to NSGRA Board of Directors and general membership and report on all relevant IGRA activities.
- C. Act as a liaison between IGRA and NSGRA.
- D. To attend as many IGRA Board of Trustee meetings as possible.
- E. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups at the Board of Directors see fits to the mission of the NSGRA.
- F. Shall make an attempt to attend all fundraisers, but must attend at least 4 (four) events, and must attend Pride events.
 - a. Expectation will be granted to Trustee that lives out of state if elected.
- G. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

ARTICLE IX -- STANDING CHAIRS

Section I. Standing Chairs

There shall be up to six (6) standing chairs, which report to the Executive Board. In years where no North Star Regional Rodeo is planned, the committees of Sponsorship and Rodeo are considered optional and are not considered to be vacancies or required for the running of NSGRA.

A. Election and Term of Office.

1. At the Annual Meeting, the membership shall elect a chairperson for each of the standing committees to serve for one (1) year. The person receiving a simple majority of votes cast will be elected. If no one receives a majority of votes, a runoff election between the people receiving the two highest vote totals will be held.

B. Duties of chairpersons

(other than rodeo and special committee chairpersons).

1. Present a report of chair actions to each general membership meeting.
2. Serve on the Board of Directors.
3. Coordinate all activities of the chairperson.
4. Establish committee as needed.
5. Coordinate activities of their committee with the other committees.
6. Carry out any other duties as assigned by the Board of Directors or general membership.

C. Vacancies.

1. Vacancy, which may occur in a chairperson position, will be filled as follows:
2. Temporary appointment by the President for a maximum of 60 days.
3. Duration of such appointment shall be only until an open election can be held. An election to fill the vacant position will be held at the first membership meeting following the notification of the vacancy is given to the general membership. Notification shall be made by:
 - i. After the vacancy occurs; or
 - ii. Announcement at the first membership meeting after the vacancy occurs.

Section II. STANDING CHAIRPERSONS.

A. Membership

- a. Maintain accurate active and current membership rooster.
- b. Responsible for sending out all membership emails such as but not limited to monthly membership meetings
- c. Responsible for making sure that the membership list is updated the Friday night following registration of rodeo weekend
- d. Shall promote unity among all groups and, whenever possible and appropriate, attempt to involve all groups as a part of social events.
- e. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

B. Rodeo Director.

- a. The Rodeo Director will be the rodeo director for the NSGRA rodeo.
- b. The Rodeo Director must attempt to attend at least one IGRA sanctioned rodeo prior to his or her own during the current IGRA year.
- c. Establish and maintain a roster of active committee members(optional).

- d. Establish a regular schedule and notify the Board of Directors and general membership of meeting times and places.
- e. Present a report of committee actions to each general membership meeting.
- f. Serve on the Board of Directors.
- g. Coordinate all activities of the committee.
- h. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

i. **Rodeo Committee (OPTIONAL)**

- 1 Plan and coordinate execution of Major and/or Unit Rodeo(s) and/or rodeo related events.
- 2 Coordinate compliance for IGRA rules, IGRA contracts, and local association sponsorship commitments.
- 3 Coordinate and execute the creation and distribution of the Rodeo Program.
- 4 Responsible for the creation of the Rodeo Poster Contest
- 5 Carry out any other duties as assigned by the Rodeo Director.

C. **Sponsorship Chair**

- a. The Sponsorships Chair shall work with corporations, businesses and individuals to generate sponsorships for the rodeo.
- b. Report any sponsorship to the Treasurer within 24hrs and turn over any monies to the Treasurer within 48hrs.
- c. Maintain a list of Sponsorships as Sponsorships are known and paid.
- d. Ensure that sponsors get all promised sponsorship benefits.
- e. Make sure all sponsorship information is up to date on the website.
- f. Ensure that Thank You's are sent out to rodeo sponsors.
- g. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

D. **Public Relations Chair**

- a. Shall work with the Volunteer Coordinator/Rodeo Director to keep the NSGRA website up to date.
- b. Ensure that all media platforms are updated as needed.
- c. Contact point person for the Rodeo Program.
- d. Responsible for organization and the presentation of the poster for approval by membership.
- e. Shall handle all correspondence and communication as deemed necessary.
- f. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

E. **Volunteer/Vendor Coordinator**

- a. Work closely with the rodeo director to find where/fill the needs of volunteers for the rodeo.
- b. Ensure that all vendor spots are mapped and paid for prior to their set up on the rodeo grounds.
- c. Maintain a vendor/volunteer list and provider to the rodeo director.
- d. Shall perform all duties incident to the office and such other duties as may be prescribed from time to time.

ARTICLE X - SPECIAL COMMITTEES

Section I: Special committees to perform a specific function may be appointed by the President as the Board or Corporation may direct.

Section II: Special committees may be, but not limited to:

A. Bylaws committee.

B. Nominating committee.

A. The nominating committee shall seek qualified candidates for election to the Board of Directors. To the extent possible, the committee shall try to maintain gender parity among those members being nominated for election.

ARTICLE XI -- DISCIPLINARY ACTION AND PARLIAMENTARY AUTHORITY

Section I. Discipline.

All persons that file a letter(s) of grievance with the Board of Directors must submit a \$25 filing fee per letter submitted to the Board of Directors. If grievance is found to have merit, then the fee of \$25 will be refunded. **A. Offenses.**

1. All charges of offenses of any member(s) or director(s) must be submitted to the Board of Directors in writing.

1. General Membership.

- a. Conduct injurious to the association or its purposes.
- b. Conduct that endangers the safety of another member.

2. **Board of Directors.**

- a. Misconduct in office.
- b. Neglect of duty including patterns of lack of response to emails, voice mail and/or written communication.
- c. Conduct injurious to the association or its purposes.
- d. Missing one (1) unexcused meeting.
- e. Conduct that endangers the safety of another member.

3. **Forms of Discipline:**

1. Reprimand.
2. Removal from office.
3. Suspension of membership and voting privileges.
4. Fine.
5. Expulsion (termination of membership)

4. **Review Board**

1. Review of the letter of grievance will not happen until the \$25 fee is paid.

2. The Board of Directors will act as a review board to examine any charge(s) and will execute disciplinary action(s) as appropriate.
3. If charges are pending against a member of the Board of Directors, that Director will not participate as a member of the review board.
4. A vote of two-thirds (2/3) of eligible voting Board members is required to take action that are present at the meeting.
5. The Board must act within fifteen (15) days of receipt of response from a person(s) with charges pending.
 - a. A hearing may be scheduled if requested.
 - b. The Board may act on the written charge(s) and response(s) if no hearing is requested.
6. **Notification.**
 1. The Board of Directors will notify in writing via Email or US Postal Service all persons charged with any offense and possible disciplinary action within five (5) business days of receiving written charges.
 2. Any person(s) with charges pending must respond to those charges in writing via Email or US Postal Service, addressed to the Board of Directors, within five (5) business days of notification.
 - a. Notification date will be upon receipt of said charges.
 - b. An extension may be granted by the Board of Directors at the Board's discretion if the Board decides extenuating circumstances exist.
 - c. Failure to respond to notification of pending charges and disciplinary action may be considered as evidence by the Board.
7. **Right of Appeal.**
 1. Any disciplinary action may be appealed to the general membership within ten (10) days of decision by submitting a request in writing via Email or US Postal Services for such an appeal to the Board of Directors.
 2. General membership may override a Board of Directors decision by a favorable two thirds (2/3) vote of the general membership that is present at the meeting.
8. **Misuse of Association Funds.**
 1. Any departure from NSGRA's board or membership approved financial procedures may be deemed to constitute "misuse of funds". See Article XIII. Section II. Parliamentary Authority. The rules contained on the current edition of "Robert's Rules of Order, Newly Revised", shall govern the association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the association may adopt.

ARTICLE XII -- MAILING LIST

- Mailing List.** The sale, gift or availability of the membership mailing list to any is prohibited.
- A. A Master Membership List will be maintained and available to the Board of Directors & approved designated persons upon request.
 - B. A General Membership List will be maintained with availability limited to members in good standing, to be used only for the personal use of the association.
 - C. Any member may choose not to be on the General Membership list. Any member choosing not to be on the General Membership list will not be allowed to obtain a copy of said list.

- D. Membership lists may be distributed in email or hard copy.

ARTICLE XIII -- ORGANIZATION FUNDS

Section I.

The borrowing or lending of organizational funds to any member, director or officer is prohibited

Section II. Expenditures.

- A. Expenditures up to one hundred dollars (\$100.00) may be authorized by the President.
 - a. Must be presented to the Board at the next meeting to be placed in the minutes.
- B. Expenditures up to one thousand dollars (\$1,000.00) may be authorized by a majority vote of the Executive Board of Directors.
- C. Expenditures over one thousand dollars (\$1,000.00) must be authorized by majority vote of the membership at any general membership meeting.

Section III. Fundraising.

See NSGRA Standard Operating Procedures Rule 7: Fundraising and Financial Reporting

ARTICLE XIV. AWARDS

1. **NSGRA "Good Neighbor Award."**
 - a. Selection to be made by a majority vote of the Board of Directors from nominations received from membership as solicited by the editor of the newsletter at least one month prior to the annual meeting.
 - b. This award shall recognize an individual NSGRA member or group of members who have contributed to our community at large on behalf of NSGRA.
 - c. The award shall be presented during the Annual Meeting.
2. **President's Award**
 - a. Selection to be made by the President of NSGRA of an individual NSGRA member or group of members who have contributed to our community at large on behalf of NSGRA.
 - b. The award(s) shall be presented during the Annual Meeting.
3. **Trustee's Award**
 - a. Selection to be made by the Trustee of NSGRA from nominations received from the Board of Directors.
 - b. This award shall recognize individuals, businesses or other entities for special contributions to NSGRA.
 - c. The award(s) shall be presented during the Annual Meeting.
4. **Rookie of the Year Award**

- a. Awarded by the Rodeo Director or Vice President to the top new female and male NSGRA contestant each year. Recipients are the top NSGRA point earner for their gender during their first year of competition. In the case of no points being earned by any new contestant, the awards will be given to the new contestants who competed at the most IGRA sanctioned rodeos during the NSGRA fiscal year. Contestants must remain in good standing to be eligible for the award.
 - b. The awards shall be presented during the Holiday meeting in December.
5. **The “Muffy Sinclair Royal Starlight” Award**
- a. Awarded by the NSGRA Royalty Team
 - b. Recipients are an outstanding individual, group, organization, or business that the Royalty Team feels has helped them most in reaching their goal/s.
 - c. Award shall be presented during the NSGRA Royalty Competition.

ARTICLE XV -- DISSOLUTION

In the event that dissolution of the NSGRA becomes necessary, the remaining assets of the corporation shall be donated to one or more non-profit organizations as determined by the board.

Minnesota North Star Gay Rodeo Association

Standard Operating Procedures

Rule 1: Compliance with IGRA Standing Rules

NSGRA recognizes all IGRA Standing Rules governing the administration of these events: Major Rodeos, Unit Rodeos, Royalty Competition, Dance Competition or any other similar event governed by IGRA Standing Rules as outlined in the current IGRA Handbook.

Rule 2: Membership Classes and Dues

- A. All dues, whether new or renewal, shall have the same annual cost of \$20. All dues or due on January 1st of each year. Members will remain in good standing if their dues are paid before January membership meeting.
- B. Active, Individual Memberships. Annual membership dues shall be twenty dollars (\$20.00).
- C. A NSGRA Name Badge will be available to any member in good standing for a fee.

Rule 3: Fiscal Year

The fiscal year shall begin September 1st and end August 31st.

Rule 4: Chapter Membership Organization

Club Structure:

- A. Executive Board
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Trustee
- B. Standing Committee Chairs
 - a. Chair positions:
 - i. Membership
 - ii. Rodeo Director
 - iii. Sponsorship
 - iv. Public Relations
 - v. Volunteer/Vendor Coordinator
 - b. Standing Committee Chairs will serve on the Board of Directors of NSGRA.
 - c. Each chair will have one (1) vote on the NSGRA Board.
 - d. Each chair will be selected by Club Members to coincide with NSGRA Elections.
 - e. Each chair will be responsible to communicate all information back to the board & membership in regard to activities and duties of their role.
 - f. The Board of Directors may create or change any chair offices up to 6 if necessary to fit the clubs operating needs.

Meetings:

Shall establish a monthly meeting time and report it to the NSGRA Secretary.

Membership Dues:

All classifications of membership dues paid (same as NSGRA Standing Rule 2) to be forwarded to the NSGRA Membership Chairperson with a copy of the member's receipt attached.

Removal of Member/Club Status:

Recommendation for Removal.

- a. Board Failure
- b. Failure to file reports
- c. Financial discrepancies
- d. Defamation of NSGRA/IGRA or other related clubs

Note: Individual members of clubs removed or dissolved may maintain their active member status with NSGRA by virtue of maintenance of dues and member is in good standing status.

Rule 5: NSGRA Royalty Section:

For the purposes of competition within NSGRA, any transgender contestant is eligible to compete under the gender classification with which the individual identifies and lives on a daily basis. The terms Mr., Ms., Miss, MsTer and other gender identifying words used throughout these competition rules refer to the contestant's personal gender identification as indicated on the Mr/Ms/Miss/MsTer NSGRA Contest Entry Form. For purposes of competition, a contestant cannot change their gender classification during their NSGRA Royalty term.

Candidates:

Any NSGRA member in good standing may become a candidate for the following year's royalty competition. The following conditions must be met:

- A.** An application fee of \$25 and candidate sash fee of \$75 shall be paid to the NSGRA Vice President who will then turn it over to the Treasurer to deposit in the NSGRA Operating Account. The candidate's current contact information shall also be submitted at this time. This will include name, mailing address, phone contact number(s), email address (if available). Applications are processed after a mandatory candidate orientation meeting/phone conference.
- B.** Royalty candidates must raise a minimum of \$250 for NSGRA, at a function planned by that candidate, or by taking preplan active role at any function planned by NSGRA or another candidate, their candidacy with that \$250 going to the NSGRA Operating Account.
- C.** Candidate should apply (application and fee) for the NSGRA royalty position for which he/she will be a candidate by July 31st
- D.** A member can reapply to be a candidate following the annual royalty competition if he/she has not attained any title in the royalty competition. (1st and 2nd Runner up will be allowed to reapply).
- E.** In the event that no candidate has applied to run for a title, the current title holder may hold their title for the following year (see Letter H in General Guidelines for NSGRA Royalty), or the Board reserves the right to appoint a Regent from past Royalty. This candidate will only be required to successfully complete the Interview portion of the Royalty competition.
- F.** Reigning Royalty may only hold one title per year within the non-profit realm. Bar titles do not apply.
- G.** Contestant sash will be dark blue denim with white letters and piping and will display that they are a contestant along with the title and year that they will be competing for (materials and colors may be altered based on recommendation from vendor).
- H.** The contestant sashes are the property of NSGRA. What this means is that before the contestant goes in before the interview they must return the sash to the vice president or executive board member.
- I.** All fundraising requirements for contestant must be completed and turned in 30 days prior to the contest. Failure to do so will result in disqualification.

Rules Governing Selection of the NSGRA Royalty Team:

- A. Scoring will be done by the selected judges and scores will be totaled by the Head Judge. Judges will use standardized scoring sheets included as Exhibits 1-6 below.
- B. Each person entering the competition for MR/MS/MISS/MSTER NSGRA must be a current member in good standing with NSGRA. - Each Royalty candidate must raise a minimum of \$250 during their candidacy personal, paperwork must be submitted with the monies.
- C. Candidate are allowed to use NSGRA events during the year with advanced notice to VP, or executive board, excluding the NSGRA Rodeo, TC Pride.
- D. Fundraising must be legal, and approved by the VP ahead of time, with good intentions to NSGRA/IGRA.
- E. Entry forms will be available on the website and Royalty Packets and Entry Forms will be available through the current MR/MS/MISS/MSTER NSGRA and the Vice President.

The Royalty Contest needs to take place before August 31st (the end of the fiscal year).

- A. Upon assuming their respective title, the association will provide:
 - 1. MR. Awards:
 - I. MR Royal Blue (yellow trim) Sash with yellow lettering and Large Royalty Buckle
 - II. 1st Runner up: Yellow (royal blue trim) sash with royal blue lettering
 - III. 2nd Runner up: Light Blue sash (royal blue trim) with royal blue lettering
 - 2. MS Awards:
 - I. MS Royal Blue (yellow trim) Sash with yellow lettering and Crown
 - II. 1st Runner up: Yellow (royal blue trim) sash with royal blue lettering
 - III. 2nd Runner up: Light Blue (royal blue trim) sash with royal blue lettering
 - 3. MISS Awards:
 - I. MISS Royal Blue (yellow trim) Sash with yellow lettering and Crown
 - II. 1st Runner up: Yellow (royal blue trim) sash with royal blue lettering
 - III. 2nd Runner up: Light Blue sash (royal blue trim) with royal blue lettering
 - 4. MSTER Awards:
 - I. MSTER Royal Blue (yellow trim) Sash with yellow lettering and Large Royalty Buckle.
 - II. 1st Runner up: Yellow (royal blue trim) sash with royal blue lettering

III. 2nd Runner up: Light Blue sash Light Blue (royal blue trim) sash with royal blue lettering

General Guidelines for NSGRA Royalty:

1. MR/MS/MISS/MSTER NSGRA will work in conjunction with the Board of Directors, Vice President and Public Relations.
2. Represent the general membership of NSGRA in a positive manner at ALL association, community, state and national events asked by the general membership. Royalty must attempt to attend at least one rodeo outside of the North Star Regional Rodeo during their reign.
3. Shall maintain a good standing relationship with all other LGBTQIA+ groups within the geographical area of NSGRA, and other groups that the Board of Directors see fits to the mission of the NSGRA.
4. Recruit new NSGRA members, volunteers for the North Star Regional Rodeo, and seek replacement candidates for the following year.
5. Serve as the official host at all NSGRA Events including the Pride Parade and North Star's Dance Tent Pride weekend.
6. The NSGRA Royalty Team must raise funds for operating costs and support of the North Star Regional Rodeo.
7. The NSGRA Royalty Team who serve during years that there is no North Star Regional Rodeo shall be notified by the BOD on July 1st of their first sash year that they have the option to continue to hold their title for the upcoming rodeo year. The current title holders must notify the Board of Directors by July 31st of their decision, if there is no Royalty candidate for the title they currently hold.

i If they decide to hold their title, they will have to sign a new sash contract for the following rodeo year.

ii If NSGRA decides to not host a rodeo the current royalty has the choice of reigning that following year with the new Royalty.

I. Title Holder requirements during their term:

a. The below requirements must be completed prior to the North Star Regional rodeo with the exception of volunteering for the rodeo. If the below requirements are not completed the title holder will forfeit his/her title.

i MR/MS/MISS/MSTER NSGRA must do a minimum of 3 fundraisers with a minimum of \$1000 total for all three fundraisers. and volunteer a minimum of 10 hours at the rodeo and 10 hours at Twin Cities Pride (including Stage performances, and the TCP parade) per person.

ii First Runner-up must do a minimum of 2 or raise a minimum of \$750 whichever is greater fundraisers and volunteer a minimum of 6 hours at the rodeo and 6 hours Twin Cities Pride (including Stage performances, and the TCP parade) per person

iii Second Runner-up must do a minimum of 1 fundraiser or raise a minimum of \$500 whichever is greater and volunteer a minimum of 4 hours at the rodeo and 4-hour Twin Cities Pride (including Stage performances, and the TCP parade) per person.

iv The volunteer hours at both the Rodeo and Twin Cities Pride must include at least 1 hour with set up and/or tear down of the events.

- v Royalty must have completed all requirements except attending NSGRA's rodeo and Twin Cities Pride in order to start the raising of their travel funds.
- b. Royalty must attend at least 6 membership meetings per term.
 - i. Excused absences must be recorded in the minutes with the Vice President report. Must give proir notice before the membership meeting begins

Judging:

- A. All contestants in each category will be lined up by contestant number to be assigned by random drawing.
- B. MR/MS/MISS/MSTER NSGRA contestants will be judged in four (4) segments of competition and based on a points system:
 - a. Categories to be judged:
 - i. Personal Interview
 - ii. Western Wear
 - iii. Public Presentation
 - iv. Entertainment
 - 1. Western Wear, Public Presentation and Entertainment competition will be open to the public.
 - 2. Personal Interview segment will be closed to the public and held prior to the Royalty Competition.
 - b. Points System:
 - i. Scores from each category will be accumulated and contestants with the most points will receive the titles. Contestants must receive 70% of the total points available or better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.
 - ii. Structure:
 - 1. Personal Interview – 100 points
 - a. Judges will be looking for poise, confidence, familiarity with the gay rodeo. NSGRA and its benefits to the gay community at large. For the Personal Interview the contestants shall wear casual western wear (MISS will appear in male attire and MSTER in female attire).
 - 2. Western Wear – 50 points
 - a. Western Wear will be staged separately from the entertainment competition. MR/MS/MISS will model contemporary western fashions such as could be found in today's western wear catalogs or in a quality western store. MISS may not wear stage costumes for the western wear competition.
 - 3. Entertainment – 50 points
 - a. Talent competition will be a presentation of a show routine country western in nature.

- b. Five (5) minute time limit. Exceeding the time limit will result in a five (5) point per minute penalty for each minute and/or portion of a minute.
 - c. Music selection (if any) must be on a CD with the song/selection being the only number on the CD.
 - d. Talent shall be done Solo
 - e. Audience will be asked not to tip during the presentation.
4. Public Presentation – 50 points
- a. Each Contestant will be asked one (1) question on stage and will be judged on the following: poise, stage presence, content of answer and confidence.
 - b. The current reigning NSGRA Royalty and Vice President will determine the questions.
- iii. Contestants must receive a 70% of the total points available or better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.
 - iv. In case of a tie, the contestant with the highest interview score will get the title. If there is still a tie, a second on stage question will be asked (scored the same as the original public presentation) and the person with the highest score will receive the title.

Announcement of the Winners:

- A. Announcement of the MR/MS/MISS/MSTER NSGRA Royalty shall take place at the end of the competition as soon as the scores are tabulated.
- B. Score sheets will be given to the contestants at the end of the competition after the winners are announced.
- C. The final tally sheet will be kept on file for no less than one year, and should be given to the recording secretary.

Termination or Resignation:

- A. In the event that a member of the royalty team is not able to fulfill his/her term and/or responsibilities, the member in next runner up position shall step into the next title up.
- B. If there is no runner up available, the previous year's title holder shall assume the title. If that person is not available, the current year's royalty team shall submit a list of candidates to the Board of Directors for selection according to the standard competition criteria.

Removal from Royalty Team for Cause:

- A. If a royalty member is removed from their position due to cause (Article XI of the bylaws), the royalty member will be unable to run for a royalty position or Board of Directors position for a minimum of three years. Depending on the severity of the offense, the board has the ability to vote to implement a lifetime ban on running for a royalty position and/or holding a seat on the Board of Directors.

IGRA Royalty Program:

- A. NSGRA recognizes all IGRA Standing Rules governing the administration of the IGRA royalty competition. If the NSGRA royalty wish to compete in the international competition, they may do so.
- B. It will be the responsibility of the NSGRA royalty to follow all the guidelines and rules governing the competition as outlined in the current IGRA handbook.
- C. The NSGRA royalty member will be responsible for the costs incurred by his/her involvement in running in the IGRA royalty program.

Junior Royalty Section:

For the purposes of competition within NSGRA, any transgender contestant is eligible to compete under the gender classification with which the individual identifies and lives on a daily basis.

Candidates:

Must be between the age of 14-20 at the start of their contestant year. Any contestant age 14-17 must have a signed parental or legal guardian consent form and is sponsored by a member of NSGRA in good standing.

- A. A sash fee of \$75 shall be paid to NSGRA Vice President who will then turn it over to the Treasure to deposit in the NSGRA operating account. The candidates current contact information shall be submitted at this time. This will include name, mailing address, phone contact number, and email address (if available).
- B. Candidates should apply (application and fee) for the NSGRA junior royalty position by November 1st.
- C. A candidate can reapply to be a candidate following the annual junior royalty competition if he/she has not attained any title in the royalty competition. (1st and 2nd runner up will be allowed to reapply)
- D. In the event that no candidate has applied to run for a title, the current title holder may hold their title for the following year as long as they are still within the age guidelines.

General Guidelines for NSGRA Junior royalty:

- A. Upon assuming their respective title, the association will provide:
 - a. Mr. Junior Awards:
 - i. Mr. Junior light blue sash with light yellow lettering and junior royalty buckle
 - ii. 1st runner up light-yellow sash with light blue lettering
 - b. Ms. Junior Awards:
 - i. Ms. Junior light blue sash with light yellow lettering and crown
 - ii. 1st runner up light-yellow sash with light blue lettering
 - c. Miss Junior Awards:

- i. Miss Junior light blue sash with light yellow lettering crown
 - ii. 1st runner up light-yellow sash with light blue lettering
 - d. MsTer Junior Awards:
 - i. MsTer Junior light blue sash with light yellow lettering and junior royalty buckle
 - ii. 1st runner up light-yellow sash with light blue lettering.
- B. MR/MS/MISS/MSTER Junior NSGRA will work in conjunction with current Royalty and BOD on fundraising for the rodeo.
- C. Represent NSGRA future in a positive manner at Pride and any other events they attend wearing their sash
- D. Recruit new junior royalty members.
- E. Serve as Co-hosts at the Pride Parade and North Star's Dance Tent Pride Weekend (5 hours per each event)
- F. Co-host one event with a current or previous NSGRA Royalty.
- G. Judging will be the same as NSGRA Royalty.

Rule 6: Committee reports

All Standing and special committees shall keep minutes of each meeting and submit a written report to the Recording Secretary at monthly membership meetings.

Rule 7: Fundraising and Financial Reporting

A: Fundraising: Any funds generated by fundraising efforts must be applied to the purpose for which promotional materials name. There must be at least 2 BOD -attending the fundraising event and shall be responsible for collecting and delivering any monies at said fundraiser event to the Treasurer or Bank Account within 48 business hours. This is to only happen if the Treasurer are not in attendance of said fundraiser. Fundraisers will be planned sufficiently in advance to allow promotion of the event in conjunction with the vice president. Organizers of fundraisers will be responsible to confirm that 2 BOD members will be present at their event(s) for the purpose or securing the money. Promotional posters will be available to the vice president no less 21 days before their event.

To facilitate the planning and production of Fundraising Events, the board has created the NSGRA Fundraising Form. The NSGRA Fundraising Form is to be completed 21 days prior to the event and be distributed to the vice president.

B: Financial Reporting:

To aid the treasurer in keeping track of inbound revenue, the board has created the NSGRA Money Intake worksheet. This document should be completed for:

- i.* Each event/fundraiser. The person who is operating the door/collecting funds will need to complete a NSGRA Money Intake Worksheet. This document will need to be signed off by the member collecting the funds and one member of the Board of Directors. After the

event, this document must be submitted to the Treasurer/*Treasurer's Assistant within 24 hours* in order to help keep track of all inbound revenue.

ii. Any miscellaneous checks, membership renewals, electronic deposits or cash deposits. The board member who is checking the mail/electronic payments should be completing this form and submitting it to the treasurer so he/she can reconcile the deposits. ***Events must be reconciled before publicizing amount earned.***

NSGRA ROYALTY COMPETITION ENTRY FORM

CATEGORY: Mr. Ms. Miss MsTer (*circle one*)

MALE FEMALE (*check one*)

Name:

Address:

City, State Zip:

Phone:

Email:

Entry Requirements Checklist

NSGRA Member in good standing

\$25 contestant entry fee (checks made out to NSGRA, must accompany this form)

\$75 contestant sash fee (checks made out to NSGRA, must accompany this form)

Participated in contestant orientation meeting or conference call

I, , acknowledge receipt of the NSGRA royalty packet, with all contest general rules, royalty requirements, contest category descriptions, sample questions, NSGRA/IGRA/gay rodeo histories, NSGRA By-laws and sample .Sash Contracts.. I agree, by signing below that I will honor all rules, regulations, commitments and bylaws set forth by NSGRA and IGRA.

I confirm that all of the items listed above are complete and true.

Signed:

Date:

Section to be completed by NSGRA Vice President.

Membership current Entry postmarked by deadline

One fundraiser or \$250 minimum Registration fee (\$25) Western wear description Entertainment material

I certify that the above named contestant has met all requirements and is eligible to compete in the NSGRA Royalty Competition.

Signed: _____

Date: _____

NSGRA JUNIOR ROYALTY COMPETITION ENTRY FORM

CATEGORY: Mr. Ms. Miss MsTer (*circle one*)

MALE FEMALE (*check one*)

Name: _____

Address: _____

City, State Zip: _____

Phone: _____

Email: _____

Entry Requirements Checklist

_____ NSGRA Member Sponsor

\$75 contestant sash fee (checks made out to NSGRA, must accompany this form)

Participated in contestant orientation meeting or conference call

I, _____, acknowledge receipt of the NSGRA royalty packet, with all contest general rules, royalty requirements, contest category descriptions, sample questions, NSGRA/IGRA/gay rodeo histories, NSGRA By-laws and sample Sash Contracts.. I agree, by signing below that I will honor all rules, regulations, commitments and bylaws set forth by NSGRA and IGRA.

I confirm that all of the items listed above are complete and true.

Signed: _____

Date: _____

Section to be completed by NSGRA Vice President.

Entry postmarked by deadline

Western wear description Entertainment material

I certify that the above named contestant has met all requirements and is eligible to compete in the NSGRA Junior Royalty Competition.

Signed:

Date:

TITLE HOLDER SASH CONTRACT

I, _____ acknowledge receipt of the duties of NSGRA Royalty Team. By my signature below, I agree to complete the terms of this contract.

Duties for Mr/Ms/Miss/MsTer NSGRA include but are not limited to:

1. Must attempt to attend at least one (1) rodeo (other than North Star Regional Rodeo).
2. Must attend at least 6 General Membership meetings.
3. Serve as committee members under the Vic President for planning and executing events for NSGRA.
4. Have a minimum of three (3) fundraisers per person for NSGRA MR/MS/MISS/MSTER NSGRA must do a minimum of 3 fundraisers with a minimum of \$1000 total for all three fundraisers
5. Volunteer for a minimum of ten (10) hours per person per event at Twin Cities Pride and NSGRA Rodeo.
6. Work with charity partners and other organizations (i.e. The Imperial Court, Leather groups, etc.) to further the goals of NSGRA.
7. Be responsible for the collection and dissemination of information, whether oral, written, or visual, as directed by the NSGRA Board of Directors.

I understand I am a very visible figure for North Star. I agree that consuming alcoholic beverages at an event is acceptable, but being publicly intoxicated is not. If any additional steps need to be taken after the event, the board will meet and discuss further action within one month.

If for any reason, a current NSGRA titleholder does not complete all the requirements, the said royalty member will forfeit their step-down privileges, except for extenuating circumstances, left to the discretion of the NSGRA Vice President and the current Royalty Team.

If, for any reason, a current NSGRA titleholder does not demonstrate a good faith effort by the end of the third (3rd) month toward the accomplishment of their duties according to the bylaws, the NSGRA Vice President shall mail a certified letter of reprimand, postmarked within ten (10) days after the first day of the fourth month of the royalty year, to said royalty member. The royalty member will have thirty (30) days to appeal the charges before the NSGRA Board of Directors. The NSGRA Board of Directors will make the final decision about removal from the Royalty Team.

In the event of a royalty member removal, the next highest-scored contestant will be contacted and offered the vacant position and will be recognized at the next NSGRA function. This process will continue until the position is filled or no eligible contestant remains.

Royalty Signature	Date	Title
Witnessed by (print Name)		
Witnessed by (sign)		

1st RUNNER-UP SASH CONTRACT

I, _____ acknowledge receipt of the duties of NSGRA Royalty Team. By my signature below, I agree to complete the terms of this contract.

Duties for Mr/Ms/Miss/MsTer NSGRA 1ST Runner-up include but are not limited to.

1. Must attempt to attend at least one (1) rodeo (other than North Star Regional Rodeo).
2. Must attend at least 6 General Membership meetings.
3. Serve as committee members under the Vic President for planning and executing events for NSGRA.
4. First Runner-up must do a minimum of 2 or raise a minimum of \$750 whichever is greater fundraisers
5. Volunteer a minimum of 6 hours at the rodeo and 6 hours Twin Cities Pride (including Stage performances, and the TCP parade) per person
6. Work with charity partners and other organizations (i.e. The Imperial Court, Leather groups, etc.) to further the goals of NSGRA.
7. Be responsible for the collection and dissemination of information, whether oral, written, or visual, as directed by the NSGRA Board of Directors.

I understand I am a very visible figure for North Star. I agree that consuming alcoholic beverages at an event is acceptable, but being publicly intoxicated is not. If any additional steps need to be taken after the event, the board will meet and discuss further action within one month.

If for any reason, a current NSGRA 1st Runner-up does not complete the minimum rodeo attendance requirement, the said royalty member will forfeit their step-down privileges, except for extenuating circumstances, left to the discretion of the NSGRA Vice President and the current Royalty Team.

If, for any reason, a current NSGRA 1st Runner-up does not demonstrate a good faith effort by the end of the third (3rd) month toward the accomplishment of their duties according to the bylaws, the NSGRA Vice President shall mail a certified letter of reprimand, postmarked within ten (10) days after the first day of the fourth month of the royalty year, to said royalty member.

The royalty member will have thirty (30) days to appeal the charges before the NSGRA Board of Directors. The NSGRA Board of Directors will make the final decision about removal from the Royalty Team.

In the event of a royalty member removal, the next highest-scored contestant will be contacted and offered the vacant position and will be recognized at the next NSGRA function. This process will continue until the position is filled or no eligible contestant remains.

Ambassador Signature	Date	Title
Witnessed by (print Name)		
Witnessed by (sign)		

2nd RUNNER-UP SASH CONTRACT

I, _____ acknowledge receipt of the duties of NSGRA Royalty Team. By my signature below, I agree to complete the terms of this contract.

Duties for Mr/Ms/Miss/MsTer NSGRA 2nd Runner-up include but are not limited to:

1. Must attempt to attend at least one (1) rodeo (other than North Star Regional Rodeo).
2. Must attend at least 6 General Membership meetings.
3. Serve as committee members under the Vic President for planning and executing events for NSGRA.
4. Second Runner-up must do a minimum of 1 fundraiser or raise a minimum of \$500 whichever is greater.
5. Volunteer a minimum of 4 hours at the rodeo and 4-hour Twin Cities Pride (including Stage performances, and the TCP parade) per person.
6. Work with charity partners and other organizations (i.e. The Imperial Court, Leather groups, etc.) to further the goals of NSGRA.
7. Be responsible for the collection and dissemination of information, whether oral, written, or visual, as directed by the NSGRA Board of Directors.

I understand I am a very visible figure for North Star. I agree that consuming alcoholic beverages at an event is alright, but being publicly intoxicated is not. If I am removed from office for cause, I understand I will be unable to hold office or run for a Royalty position for three years with the potential of the board enforcing a lifetime ban dependent on the severity of the infraction.

If for any reason, a current NSGRA 2nd Runner-up does not complete the minimum rodeo attendance requirement, the said royalty member will forfeit their step-down privileges, except for extenuating circumstances, left to the discretion of the NSGRA Vice President and the current Royalty Team.

If, for any reason, a current NSGRA 2nd Runner-up does not demonstrate a good faith effort by the end of the third (3rd) month toward the accomplishment of their duties according to the bylaws, the NSGRA Vice President shall mail a certified letter of reprimand, postmarked within ten (10) days after the first day of the fourth month of the royalty year, to said royalty member.

The royalty member will have thirty (30) days to appeal the charges before the NSGRA Board of Directors. The NSGRA Board of Directors will make the final decision about removal from the Royalty Team.

In the event of a royalty member removal, the next highest-scored contestant will be contacted and offered the vacant position and will be recognized at the next NSGRA function. This process will continue until the position is filled or no eligible contestant remains.

Ambassador Signature	Date	Title
Witnessed by (print Name)		
Witnessed by (sign)		

NSGRA ROYALTY COMPETITION PERSONAL INTERVIEW

Contestant _____

Contestant Number _____

Categories Point Values (circle one for each category)

100 Total Points

APPEARANCE	1	2	3	4	5	6	7	8	9	10
KNOWLEDGE	1	2	3	4	5	6	7	8	9	10
CONTENT OF ANSWER	1	2	3	4	5	6	7	8	9	10
CONFIDENCE	1	2	3	4	5	6	7	8	9	10
PERSONAL DISPOSITION	1	2	3	4	5	6	7	8	9	10

Judges Total _____ x 2 = Contestant Score _____ /100 Comments:

Judge: _____ Date: _____

ENTERTAINMENT

Contestant _____

Contestant Number _____

Categories Point Values (circle one for each category)

50 Total Points

ENTERTAINMENT VALUE	1	2	3	4	5	6	7	8	9	10
STAGE PRESENCE	1	2	3	4	5	6	7	8	9	10
ORIGINALITY	1	2	3	4	5	6	7	8	9	10
APPAREL SELECTION	1	2	3	4	5	6	7	8	9	10
ARTISTIC INTERPRETATION	1	2	3	4	5	6	7	8	9	10

Judges Total _____

HEAD JUDGE complete below :

Did the contestant comply with the time limit? Yes [] No [] 5 point deduction per minute over the 5 minute time limit

Did the contestant comply with the area restrictions? Yes [] No [] 2 point deduction

Comments: _____

Judge: _____ Date: _____

PERSONAL PRESENTATION

Contestant _____

Contestant Number _____

Categories Point Values (circle one for each category)

50 Total Points

APPEARANCE	1	2	3	4	5	6	7	8	9	10
KNOWLEDGE	1	2	3	4	5	6	7	8	9	10
CONTENT OF ANSWER	1	2	3	4	5	6	7	8	9	10
CONFIDENCE	1	2	3	4	5	6	7	8	9	10
PUBLIC DISPOSITION	1	2	3	4	5	6	7	8	9	10

Judges Total _____

Comments:

Judge: _____ Date: _____

WESTERN WEAR

Contestant _____

Contestant Number

Categories Point Values (circle one for each category)

50 Total Points

GENERAL APPEARANCE	1	2	3	4	5	6	7	8	9	10
STYLE	1	2	3	4	5	6	7	8	9	10
FIT	1	2	3	4	5	6	7	8	9	10
POISE	1	2	3	4	5	6	7	8	9	10
PRESENTATION	1	2	3	4	5	6	7	8	9	10

Judges Total

Comments:

Judge: _____ Date: _____

FINAL TALLY SHEET

MR. NSGRA

Contestant	Interview	Entertainment	Western Wear	Public Presentation	TOTALS

Contestants must receive a 70% of the total points available better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.

Total possible points:

of Judges times 250 possible points per judge. Total possible: _____

70% threshold needed: _____

MR. NSGRA

MR. NSGRA 1st Runner-up _____

MR. NSGRA 2nd Runner-up _____

Head Judge _____ Auditor _____

FINAL TALLY SHEET

MS. NSGRA

Contestant	Interview	Entertainment	Western Wear	Public Presentation	TOTALS

Contestants must receive a 70% of the total points available better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.

Total possible points:

of Judges times 250 possible points per judge. Total possible: _____

70% threshold needed: _____

MS. NSGRA

MS. NSGRA 1st Runner-up _____

MS. NSGRA 2nd Runner-up _____

FINAL TALLY SHEET

MISS. NSGRA

Contestant	Interview	Entertainment	Western Wear	Public Presentation	TOTALS

Contestants must receive a 70% of the total points available better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.

Total possible points:

of Judges times 250 possible points per judge. Total possible: _____

70% threshold needed: _____

MISS. NSGRA

MISS. NSGRA 1st Runner-up _____

MISS. NSGRA 2nd Runner-up _____

FINAL TALLY SHEET

MsTer. NSGRA

Contestant	Interview	Entertainment	Western Wear	Public Presetantion	TOTALS

Contestants must receive a 70% of the total points available better in order to proceed as part of the Royalty Team. If a contestant receives less than the 70% mark needed to be part of the Royalty Team, a vote by the Executive Board can override the 70% rule allowing a contestant to continue.

Total possible points:

of Judges times 250 possible points per judge. Total possible: _____

70% threshold needed: _____

MsTer. NSGRA

MsTer. NSGRA 1st Runner-up _____

MsTer. NSGRA 2nd Runner-up _____